

Metadata Template

Item	Data
Employer Identification Number Tax ID	(Available via IRS website)
Legal entity name	XYZ PUBLISHING Street address
Title	(of e-book)
Subtitle	(if there is one)
Publisher	XYZ Publishing
Series name and # of book	
ISBN assigned to this format	
Category/ BISAC Main Subject	
BISAC Subject 2	
BISAC Subject 3	
Keywords	
File Type	
File Size	
Book Description /Blurb/back cover copy aka book description-short/53 words	
Blurb/back cover copy aka book description- long 149 words	
Author	
Author Role	
Territory	US (territory or country where you have rights to sell the book)
Format Publication Type	ePub Digital Only/New Release/Other
Publication Date or Sales Start Date	YYYY-MM-DD (iTP uses date you created book)
Pre-Order Sales Date	leave blank if you do not wish to offer as pre-order
Cleared for sale	TRUE Indicated where or not the book should be made available in the selected territory. By default, iTP clears the book for sale.
DRM Free	TRUE Indicated whether or not the book can be sold Digital Rights Management Free format in the selected territory.
Price Tier/Book price	0.xx (price for the book)
Currency	USD (indicates the currency used for selected territory where you will sell book.
Physical price list	The publisher's suggested retail price of the hardcover edition of the publication in the selected territory. If publication is never available in hardcover, use suggested retail of pb. Specify the physical list price in the currency format for the selected territory (for example, ##.## for USD or ##,## for euros).
Audience	Specify the audience for your book. (For example, mine are General.)
Rights	Worldwide
Editorial review or quotes	
Print version: # of pages	
Author Bio	
My weblink	